



## JOB ANNOUNCEMENT CITY OF TROY, AL INTERNAL/EXTERNAL

### CLASSIFICATION TITLE: ENVIRONMENTAL SERVICES-OPERATOR II

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE: FEBRUARY 6, 2014

CLOSING DATE: ONGOING

PAY RATE: SKILL LEVEL 8

### SUMMARY DESCRIPTION:

Under general supervision, operates a variety of motorized maintenance and construction equipment in the maintenance and repair of business and residential streets and alley; performs street sweeping, excavating, grading, trenching, loading and related heavy equipment operations; performs a wide variety of skilled and semi-skilled manual work; maintains equipment in proper operating condition.

### REPRESENTATIVE DUTIES:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Transport and operate a variety of motorized maintenance construction equipment such as street sweeper, knuckle boom, backhoe, dozer, roller, loader, and dump truck in the maintenance and repair of business and residential streets and alleys.
2. Operate a semi-automated garbage truck.
3. Maintain the safe working condition of all equipment; conduct pre-trip and required periodic inspections of equipment; perform minor repairs on equipment and promptly report the need for major repairs to the supervisor.
4. Ensure job sites are coned off for safety of workers and the general public; performs other checks to ensure job sites are safe.
5. Operate a variety of equipment to maintain the right-of-ways, including lawnmowers, weed-eaters, edgers, tractors, blowers, and other landscaping equipment.
6. Operate street sweeper to clean, maintain, and clear debris from business districts, alleys, and residential district streets; dispose of waste collected at designated dump stops.
7. Perform manual work using power tools or hand tools including concrete saw, compactor, jackhammer, drills, and saws.
8. Perform heavy and semi-skilled construction maintenance and labor work when not operating regularly assigned equipment.
9. Utilize proper safety precautions related to all work performed.
10. Maintain a variety of basic records and logs; provide mileage and other data to supervisor, as required.
11. Perform related duties as required.

## **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

- Knowledge of operation and maintenance of a variety of motorized maintenance and construction equipment.
- Knowledge of practices, methods, and materials used in construction and maintenance work.
- Knowledge of traffic laws related to the operation of truck, street sweepers, and heavy equipment.
- Knowledge of principles and practices of routine and preventative maintenance of construction equipment.
- Knowledge of principles and procedures of record keeping.
- Knowledge of the occupational hazards and standard safety practices.
- Knowledge of the geography and street system of the City.
- Ability to operate a variety of construction equipment safely and productively in traffic.
- Ability to perform a variety of semi-skilled and skilled construction and maintenance tasks.
- Ability to operate and maintain hand and power tools in a safe and efficient manner.
- Ability to perform heavy manual labor.
- Ability to perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Ability to load, haul, collect and dispose of materials, debris, and trash.
- Ability to operate a two-way radio and headset.
- Ability to read and interpret basic blueprints, diagrams, and maps.
- Ability to work independently in the absence of supervision.
- Ability to understand and follow oral and written instructions.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to be available to work nights, weekends, stand-by and emergency call-ins.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

## **MINIMUM QUALIFICATIONS**

- A. High school diploma or GED. One year of increasingly responsible experience operating construction equipment.
- B. Possession of a valid Commercial Driver's License (CDL), Class B.
- C. Must have a good driving record.
- D. Subsequent to job offer, must submit to and pass a pre-employment physical, and drug and alcohol screening.
- E. Subsequent to job offer, position subject to satisfactory background check.

## **MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:**

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

<b>Essential Physical Abilities</b>
The incumbent is regularly required to sit; drive trucks; see clearly, including peripheral vision; and/or use hands to finger, handle or feel objects; bend body downward and forward, requiring full use of the lower extremities and back muscles; reach with hands and arms; hear; read and write; walk; occasionally lift or carry heavy objects between 50-100 pounds; and grasp, hold and toss objects.
<b>Supervisory Control</b>
The supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.
<b>Guidelines</b>
Guidelines include City of Troy Personnel Policies and procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values. These guidelines are generally clear and specific, but may require some interpretation in application.
<b>Complexity</b>
The work consists of semi-skilled and skilled manual labor. The operation of heavy equipment, environmental extremities, and ability to follow safety procedures contributes to the complexity of this position.
<b>Scope &amp; Effect</b>
The purpose of this position is to provide support to the Environmental Services Director and to act under his supervision. Success in this position results in greater effectiveness of the Environmental Services' processes and services.
<b>Personal Contacts</b>
Contacts are typically with employees, co-workers, and members of the general public.
<b>Purpose of Contacts</b>
Contacts are typically to resolve problems and provide services.
<b>Work Environment</b>
Work is performed in a truck and in the field exposing employee to high and low temperatures; strong odors; dirt, dust and fumes, and in an outdoor environment with exposure to varying weather conditions; possibly bodily injury from moving mechanical parts of equipment, tools, machinery, or other vehicles in traffic situations. The incumbent's working conditions are typically moderately loud to very loud.
<b>Supervision Exercised</b>
Environmental Worker I & II

**NOTE:**

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required traveling by auto for training or job assessments.

Successful applicant is required to pass physical examination and drug test, and have a valid Alabama CDL. Position subject to satisfactory background check.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

Alabama State Employment Service/Career Center  
1023 South Brundidge Street  
Troy, Alabama 36081

RESUMES WILL NOT SUBSTITUTE FOR AN APPLICATION. APPLICATIONS WILL REMAIN ON FILE 6 MONTHS FROM CLOSING DATE.

*The City of Troy is an Equal Opportunity Employer.*